



## Confidentiality Agreement

In consideration of being employed by Honey Bee Academy, LLC herein known as “The Company” the undersigned hereby agrees and acknowledges:

1. That during the course of my interview/employment/employment offer, there may be disclosed to me certain trade secrets of the company; said trade secrets consisting of:
  - a.) Technical information: Methods, process, formulae, compositions, inventions, machines, computer programs and research projects.
  - b.) Business information: Customer lists, pricing data, sources of supply and marketing production, or merchandising systems or plans.
  - c.) Contacting Customers: I will not contact any of Honey Bee Academy LLC current or past customers to better myself or others financially.
  - d.) I will not slander Honey Bee Academy LLC in any manor, verbal, writing, texting, facebook, etc.
  
2. I shall not during or at any time after my employment interview, or termination of my employment with Honey Bee Academy LLC use for myself or others, or disclose, divulge to others any trade secrets, customer lists, confidential information, or any other data of Honey Bee Academy LLC. If you do so you will be in violation of this agreement.
  
3. That upon Termination of my employment from Honey Bee Academy LLC:
  - a.) I shall return to Honey Bee Academy LLC all documents relating to the company, including but not necessarily limited to: drawings, blueprints, reports, manuals, keys, correspondence, customer lists, computer programs, and all other materials and all copies thereof relating to any way to Honey Bee Academy LLC, or in anyway obtained by me during the course of employment. I further agree that I shall not retain any copies foregoing.
  - b.) Honey Bee Academy LLC may notify any of my future employers of this agreement.
  - c.) This agreement shall be binding upon me and my personal represnitives and successors in interest, and shall insure to the benefit of Honey Bee Academy LLC, its successors and assigns.
  - d.) The unenforceability of any provision to this agreement shall not impair or affect any other provisions.
  - e.) In the event of any breach of this agreement, Honey Bee Academy LLC shall have full rights to injunctive relief, in addition to any other existing rights, without requirement of posting bond.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Perspective Employee

\_\_\_\_\_  
Tera Stough- Owner



**Current Employment**

Are You Presently Employed? (Y) (N)

May We Contact Your Current Employer? (Y) (N)

Name of Current Employer? \_\_\_\_\_ Phone Number: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Current Pay Rate? \_\_\_\_\_

Where you Terminated? \_\_\_\_\_ If yes, why? \_\_\_\_\_

Have you ever cared for children? (Y) (N) If yes, explain: \_\_\_\_\_

\_\_\_\_\_

Please, list any additional experience, schooling, or special qualifications: \_\_\_\_\_

\_\_\_\_\_

**Education**

School Name	Location	Major/Specialization	Level of Degree Completed	Dates Attended

**Previous Employment**

Name of Employer	Dates Employed	Start/ End Salary	Job Title/ Duties	Reason for Leaving

**Personal References**

You must list (3) persons not related to you, and who can furnish information about you – don not repeat names of supervisors furnished in employment record.

Full Name	Home/Business Address	Occupation	Telephone Number	Reference Check

\_\_\_\_\_  
Application Signature

\_\_\_\_\_  
Date